

CODE OF CONDUCT & OFFICER AGREEMENT

PURPOSE

Serving as a North Carolina State Officer is an honor and a privilege. State officers represent all FCCLA members across North Carolina and are expected to model the highest standards of leadership, professionalism, and integrity at all times, during official FCCLA activities and in their personal conduct. This agreement established the expectations, responsibilities, and conditions of service for all NC FCCLA State Officer Applicant/Candidates and, if elected, State Officers.

CODE OF CONDUCT

As an NC FCCLA State Officer Applicants/Candidates, and if elected as a State Officer, I agree to:

1. Represent myself, my family, my school, my school district, and NC FCCLA in a manner that brings credit to the organization at all times.
2. Exhibit trustworthiness, respect, responsibility, fairness, and citizenship.
3. Conduct myself in a professional manner and refrain from inappropriate behavior, including public displays of affection or intimate physical contact while representing FCCLA.
4. Follow all curfews, meeting expectations, supervision requirements, and safety guidelines during FCCLA travel, meetings, and events.
5. Attend all required general sessions, meetings, training workshops, and activities as assigned.
6. Immediately report any accidents, injuries, illnesses, or medical concerns to my chapter adviser and/or the State Officer Coordinator.
7. Maintain personal social media accounts that align with the mission, values, and professional image of FCCLA, including posts, comments, messages, photos, videos, likes, and links.
8. Refrain from stealing, vandalism, bullying, harassment, discrimination, or any illegal activity.
9. Abstain from the possession, use, or distribution of alcohol, illegal drugs, unauthorized prescription medications, tobacco products, e-cigarettes, vape devices, or related substances while representing FCCLA.

HANDBOOK ACKNOWLEDGEMENT

I acknowledge that I have received, read, and understand the NC FCCLA State Officer Handbook, including but not limited to policies related to:

- Code of Conduct and Ethics
- Discipline and dismissal procedures
- Travel expectations
- Professional image and official dress
- Communication expectations
- Financial commitments

I agree to comply with all policies and procedures outlined in the handbook. I understand that failure to do so may result in disciplinary action, up to and including removal from office.

AUTHORITY & CONSEQUENCES

I understand that:

- Violations of this agreement, the Officer Pledge, or the FCCLA State Officer Handbook may result in disciplinary action.
- Consequences may include reprimand, probation, suspension, dismissal from candidacy, or removal from office.
- The NC FCCLA State Adviser, in consultation with appropriate state staff and/or committees, has the authority to determine disciplinary actions.
- If I am dismissed or sent home due to a violation, I and/or my parent/guardian may be financially responsible for any expenses incurred.

COMMITMENT IF ELECTED

If elected as an NC FCCLA State Officer, I commit to:

1. Prioritizing FCCLA responsibilities over other extracurricular activities for the duration of my term.
2. Attending all required State Executive Council meetings, trainings, conferences, and events.
3. Actively participating as a cooperative, respectful, and accountable member of the State Executive Council.
4. Accepting constructive feedback and guidance from state staff and advisers.
5. Completing all assigned duties, projects, communications, and reports in a timely and professional manner.
6. Resigning from office if I am unable to fulfill the responsibilities of the position or if I move out of state.

FINANCIAL RESPONSIBILITIES

By signing below, I affirm that I understand and agree to abide by the expectations outlined in this Code of Conduct and Officer Agreement. I understand that serving as an NC FCCLA State Officer is a privilege and that failure to uphold these standards may result in disciplinary action or removal from office.

AGREEMENT & SIGNATURES

Applicant's Printed Name

By signing below, I affirm that I understand and agree to abide by the expectations outlined in this Code of Conduct and Officer Agreement. I understand that serving as an NC FCCLA State Officer is a privilege and that failure to uphold these standards may result in disciplinary action or removal from office as stated in the guidebook.

Applicant's Signature

 Date

As the adviser of the applicant/candidate listed above, I acknowledge that I have reviewed this agreement and understand the responsibilities and expectations associated with serving as an NC FCCLA State Officer.

Adviser's Signature

 Date

As the parent/guardian of the candidate listed above, I acknowledge that I have reviewed this agreement and understand the responsibilities, expectation, and potential financial obligations associated with serving as an NC FCCLA State Officer.

Parent/Guardian Signature

 Date

By signing below, I acknowledge that I am aware of this student's application for and potential service as an NC FCCLA State Officer. I understand that, if elected, this role requires time commitments including travel, meetings, conferences, and leadership responsibilities that may result in school absences for both the student and adviser. I acknowledge that the student is expected to remain in good standing and comply with all local, district, and state policies while serving in this role. This signature indicates administrative awareness and support of the student's and adviser's participation.

CTE Director**School Principal****School Superintendent**

 Name (Printed)

 Name (Printed)

 Name (Printed)

 Signature

 Signature

 Signature

 Date

 Date

 Date