

## NC FCCLA BOARD OF DIRECTORS MEETING MINUTES

Koury Convention Center – Greensboro

April 5, 2017 10:00 – 11:00 AM

### Members present:

Janet Johnson, NC FCCLA Adviser

Delores Ali, DPI Curriculum & Instruction Section Chief

Reno Palombit, FACS Education Consultant

Angela LeMay, FACS Education Consultant

Dale Richardson, FACS teacher/FCCLA Adviser, East Mecklenburg High School

Amy White (by phone), FACS teacher/FCCLA Adviser, North Buncombe High School

Jenny Watson, FACS teacher/FCCLA Adviser to State Officer, Southeast Middle School

Katelyn Greer, NC FCCLA President, Bandy's High School

Allie Marsh, NC FCCLA Vice-President of Correspondence, West Bladen High School

Jajhayra Fonceca-Roque, NC FCCLA Vice-President of Middle Schools, Southeast Middle School

Michael Holman, FACS teacher/FCCLA Adviser, East Chapel Hill High School

NCACTE FACS Division President

Derrick Fogg, NCAFCPS President, Program Specialist, Warren County

1) The NC FCCLA Board of Director's meeting was called to order and greetings given by Reno Palombit at approximately 10:02 AM.

2) A welcome was extended by Katelyn Greer, NC FCCLA President.

3) Roll Call of Members by Angela (See Above)

4) Reports

- **Approval of last BOD meeting minutes**

- Angela read the minutes from the 11-9-16 meeting. Dale Richardson moved to accept minutes, Derrick Fogg seconded. Minutes stand as posted.

- **Membership Report**

- Janet Johnson reported that membership is growing for SY 2016-2017, there were 3,320 affiliated members and 87 pending affiliations.

- **Update on 2016-2017 FCCLA State Leadership Conference**

- Janet reported that there were 850 registered participants (640 students) and 611 STAR Event participants.

- a few adjustments need to be made for scheduling due to last-minute drop-outs.

- Men's Wearhouse will be conducting a session and bringing garment bags for all participants.

- % of students competing in 2017 is about the same as in 2016.

- Janet anticipates being down two officers for 2017-2018 Executive Council; District 6 removed and officer candidate due to legitimate reasons. Janet will work with District 6 for them to fill the slot if they are able to find a suitable replacement.

## 5) Old Business

- **Strategic Work Plan Committee**

- Reno reported that the strategic plan work was put on hold and will resume after the NC FCCLA Conference.

- Janet suggested that NC FCCLA plan wait until it can be aligned with the new National Strategic Plan.

- Delores advised that a work plan needs to be developed and aligned to the current NC FCCLA Strategic Plan and it can be updated as National FCCLA updates their strategic plan.

- Reno advised that he would put out a Doodle poll and plan to work with the strategic work plan committee perhaps on a Saturday in late April/early May.

- Strategic work plan committee will adopt/develop a strategic plan and work to develop a work plan template. This will go to the Board for review prior to the next face-to-face meeting in an attempt to accept the strategic work plan prior to the next school year.

- **Policy & Procedures**

- Janet will revise the NC FCCLA Policy & Procedures manual to align with Nationals.

- She will post on the NC FCCLA website when work is complete.

- **By-Laws**

- Janet reported that minor changes will be made to the NC FCCLA bylaws in format only to match National FCCLA.

## 6) New Business:

- **Explanation of Liability Policies**

- Janet reported that each state is required to have general liability insurance for their respective state FCCLA associations to include the Board and the NC FCCLA State Executive Council.

- **Review the Operating Policy Manual**

- Janet suggested that the Operating Policy Manual be amended to include all state officers as members of the Board. Discussion ensued and was determined that the student state officers may serve on committees of the Board without being added to Board membership as modeled after the National FCCLA Board of Directors.

- Page 5, A. Membership Election: in reference to make-up of the Board from youth members, Katelynn Greer mad a motion to remove the statement that the “state officers NC FCCLA President, First Vice-President and another Vice President” be changed to “state officers NC FCCLA President and two Vice-Presidents”.

- Page 6, G. Vacancies: Strike dates March 1 – March 15.

- Page 6, H. Assumption of Office: change wording from “immediately following the CTE summer conference” to “at the CTE Summer Conference Board meeting.”

- **Approval of Operating Policy Manual**

- More discussion was planned concerning updating the Board Operating Policy Manual; however, due to time constraints, Amy White moved to accept the Operating Policy Manual as updated for the Board. Derrick Fogg seconded the motion. The motion carried.

- Delores agreed to post the Operating Policy Manual to Google Drive so that everyone could collaborate. The Board discussed calling a special phone meeting/vote for approval of the Board Policy Manual after everyone had a chance to review and submit suggested edits.

- It was suggested that Angela add start term and end term on Board Directory.

- **Filling of Board Vacancies**

-On March 25, 2017, Dr. Deborah Tippett stepped down and resigned her position on the NC FCCLA Board of Directors as Board Chair. Derrick Fogg made a motion that Delores Ali be appointed Board Chair. Jenny Watson seconded the motion and the motion carried.

-Due to the retirement of Irma Bode, FCCLA Adviser and Chair Elect, Amy White made a motion to appoint Kelly Painter to the Board effective immediately for a three year term. Dale Richardson seconded, and the motion carried.

-Derrick made a motion for Amy White to fill the position of Chair Elect, Michael seconded the motion and the motion carried.

-There was discussion pertaining to Meeshay Wheeler Williams possibly filling two positions as NCAFCS incoming President and college/university educator.

8) Next Board meeting will be held virtually to discuss the suggested edits to the Operating Policy Manual for the Board of Directors. Delores will communicate date/time as soon as possible. FACS Consultants will work to plan a space for the next face-to-face meeting to be held on Monday, July 24, 2017 at the NC CTE Summer Conference, Koury Convention Center, Greensboro, NC. Time is TBD and will be communicated as soon as it is confirmed.

9) Announcements

-No announcements

10) Derrick Fogg made a motion to adjourn the meeting. Meeting adjourned by Reno Palombit at 12:08 PM.

Submitted by: Angela LeMay, Secretary